

Diploma in Computer Application (DCA)

(Overview, Content & Syllabus)

1st Semester - Duration: 6 Months

- About Computer
- Computer Fundamental
- Windows XP, 7, 8, 10(Latest)
- Office 2007 (Word, Excel, Power point)
- Computer Hardware (Assembling, Windows Installation, Drivers Installation)
- Tally 9.0
- Photoshop 7
- Internet & Email
- Scanning Printing