

Diploma in Computer Saksharta (DCS)

(Overview, Content & Syllabus)

1st Semester - Duration: 6 Months

- About Computer
- Computer Fundamental
- Windows XP, 7, 8, 10(Latest)
- Office 2007
 - Word
 - Excel
 - Power point
- Computer Hardware (Assembling, Windows Installation, Drivers Installation)

2nd Semester - Duration: 6 Months

- Tally 9.0
- CorelDraw
- Photoshop CS
- Internet & Email
- Scanning & Printing